



Wooden Boat Building Instructor Job Description. Full Time, Exempt

Instructor's responsibilities are:

- Collaborate with Executive Director, Program Director and fellow instructor/s to assist designing programs and curriculums for 9 month apprenticeship
- Facilitate a progression of lessons related to basic woodworking skills, boat building skills and restoration skills
- Meet boat building goals provided by Program Director
- Help oversee daily work of apprentices
- Mentor and provide feedback to apprentices
- Facilitate community experiences for apprentices
- Assist with maritime related instruction
- Participate in the application process of future apprentices
- Communicate effectively and in a timely fashion with Program Director, Executive Director and fellow instructors
- Collaborate with Program Director, Executive Director and fellow instructor/s to create volunteer opportunities and outreach for apprentices

Instructors are expected to foster a community environment that teaches respect, responsibility, service to others and personal growth. The instructors are supported by the Program Director.

Responsibilities:

- Teach woodworking, boat building, shop safety and restoration skills
- Assist boat shop volunteers
- Assist teaching sailing, rowing and seamanship skills
- Advise apprentices on personal and interpersonal skills
- Lead, participate and role model interpersonal skills and times of reflection.
- Participate in extracurricular activities; sailing, field trips, etc.
- Assist coordinating community service projects
- Assist coordinating weekly chores with apprentices
- Help facilitate island solos

- Participate in the apprentice interview process by assisting with interviews and on campus visits
- Collaborate with all staff to facilitate experience of visiting future apprentices.
- Attend staff meetings
- Assist with ordering wood and shop supplies
- Maintain, sharpen, and repair tools and machinery
- Participate in on campus projects and facilities projects led by Executive Director
- Participate in building boats for the purpose of sale when appropriate
- Teach open enrollment classes in woodworking and boat building when the apprenticeship is not in session
- Assist with campus logistical needs

Terms of Employment: Full time. Exempt Employee.

Compensation package: Competitive Salary

Start Date: January 2024

Room and board: All housing expenses (including utilities) are provided for by the Boat Shop and all meals are provided every weekday (except for holidays and scheduled breaks).

Health Insurance: 100% provided. Dental is additional and provided by our plan. Spouse or partner can join a plan at the expense of the employee. Health insurance begins on the first day of employment

Pension Plan: Pension Plan begins after one full year of employment. 6% Employer Contribution.

Vacation: You will have 10 vacation days, in addition to scheduled breaks through the year, as well as all Federal Holidays celebrated by the Boat Shop. Two weeks for a winter break and two weeks for a summer break.

Continuing Education: You will be provided with reasonable opportunities for continuing education and professional development. All such opportunities are subject to approval by the Executive Director.

To apply, email Alicia Witham a cover letter and a resume at director@carpentersboatshop.com